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## EUREPGAP Crops Base Train-the-Trainer Workshop

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**17-18-19 October 2007  
Mexico City/Mexico**

### **Convention Details and Conditions:**

- Organiser:** FoodPLUS GmbH is the Global Body for EUREPGAP and facilitator of its certification system. In this capacity, FoodPLUS organizes and conducts official EUREPGAP Workshops and Seminars.
- Address:** EUREPGAP Secretariat c/o FoodPLUS GmbH  
Spichernstrasse 55, D-50672 Cologne  
Phone: +49 / (0)2 21 / 5 79 93-875; Fax: +49 / (0)2 21 / 5 79 93-89  
E-Mail: [bach@foodplus.org](mailto:bach@foodplus.org) Website: <http://www.eurepgap.org>
- Date:** 17-18-19 October 2007
- Language:** Workshop language will be Spanish
- Registration:** Please fill in the fax registration form (page 3) and send it by fax to the EUREPGAP Secretariat with full mention of name and position of the participant in a clear handwriting! Please note that the number of participants is limited to 20, therefore acceptance is on the basis of first-come-first-served.
- Confirmation:** As acknowledgement of receipt, an invoice for the participation fee will then be sent.
- Cost:** The participation fee is € 500,- for EUREPGAP Members, for Non-Members: € 750,- including workshop material, lunches, tea, coffee during the seminar. Examination fee € 100,- additionally.
- Venue:** Mexican Accreditation Entity's (EMA) office :Manuel María Contreras #133, second floor  
Colonia Cuauhtémoc, 06597 Mexico City
- Hotel:** We pre-booked single rooms for workshop participants at the NH Hotel Centro Historico at a special rate of US\$ 90,-/night incl. breakfast . Address: Palma, 42 Centro, 06010 México, Mexico D.F (Mexiko), <http://www.nh-hotels.com/nh/en/hotels/mexico/mexico-d.f/nh-centro-historico.html?action=search>
- To receive the special rate, please contact our reservation office Avantel GmbH in Aachen/Germany to book a room on your own expenses until **12<sup>th</sup> October 2007**. After that date, there might still be rooms available but we can not guarantee one anymore. Contact details: Ms. Kerstin Matzerath, Tel Office: +49/241/94662 823; E-Mail: [matzerath@avantel.de](mailto:matzerath@avantel.de) **Please note that we do NOT automatically take care of your accommodation!**
- Cancellations:** Received after 10<sup>th</sup> October 2007, the full costs will be invoiced. All cancellations must be made in writing/e-mail. Date of cancellation is determined by confirmed receipt of written cancellation. Registration must be accompanied by full payment in advance.
- Payment:** May be made by credit card (see credit card form on page 3) or by bank credit transfer. A receipted invoice will be sent in confirmation of registration and payment. In case of bank transfer costs are borne by the delegate and a copy of the bank transfer must accompany the registration.





## Train-the-Trainer Workshop

The objective of this workshop is to present the structure and documentation for a successful cooperation and implementation of the EUREPGAP Framework for the scope Crops Base with the sub-scopes Fruit & Vegetables, Flower & Ornamentals, Combinable Crops, Coffee and Tea.

**Who should attend:** Auditors of applicant Certification Bodies as well as any technical advisor who is interested in how the EUREPGAP certification system operates.

EurepGAP Members have the opportunity to become official Train-the-Public trainer after taking and passing an exam. If you are interested in taking the exam please send your CV and a filled in checklist to the Secretariat showing your experience (plus certificates which prove your experience according to the checklist). Documents can be downloaded from [www.eurepgap.org](http://www.eurepgap.org) website under "Public Training" or from the Trainer Extranet, see here: <http://trainer.eurep.org>.

Certificates of attendance will be handed out to all attendees. A certificate of approval as an official EUREPGAP Train-the-Public Trainer will be sent out at a later date to those participants complying with the following conditions:

- are members of EUREPGAP
- have passed the exam set at the end of the workshop
- have signed the "EurepGAP Trainer Registration Agreement"
- have paid the attendance and examination fees
- comply with the professional requirements stated in the Trainer Checklist

### Programme:

<u>First Day:</u>	<u>Second Day:</u>	<u>Third Day:</u>
10:00 Introduction	09:00 EurepGAP Standard: All Farm	09:00 Fruit & Vegetables
10:30 EurepGAP General Regulations (1)	11:00 <i>Coffee Break</i>	11:00 <i>Coffee Break</i>
12:30 <i>Lunch Break</i>	11:30 EurepGAP Standard: Crops Base (1)	11:30 Combinable Crops
13:00 EurepGAP General Regulations (2)	13:00 <i>Lunch Break</i>	13:00 <i>Lunch Break</i>
16:00 <i>Coffee Break</i>	14:00 EurepGAP Standard: Crops Base (2)	14:00 Coffee & Tea
16:30 EurepGAP General Regulations (3)	16:00 <i>Coffee Break</i>	16:00 <i>Coffee Break</i>
19:00 <i>End of first day</i>	16:30 Flower & Ornamentals	16:30 Exam for Train the Public applicants
	18:00 <i>End of second day</i>	19:00 <i>END of examination</i>

– Programme may be subject to changes –





**FAX: +49 221 - 57 993 89**

FoodPLUS GmbH, Mrs. Alexandra Bach, Spichernstr. 55, 50672 Cologne, E-Mail: [bach@foodplus.org](mailto:bach@foodplus.org)  
**Registration Form (Please fill in clearly and use BLOCK CAPITALS!)**  
**EUREPGAP Crops Base Train-the-Trainer Workshop**  
**17-18-19 October 2007, Mexico City/Mexico**

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Company: \_\_\_\_\_

Position: \_\_\_\_\_

Street/P.O. Box: \_\_\_\_\_

City and Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Fax: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

\*Signature \_\_\_\_\_

**\*With my signature I confirm to agree to ALL workshop conditions mentioned on page 1!**

750 Euro Non-Member Registration   
500 Euro Member Registration

100 Euro Examination Fee

**I am especially interested in the following sub-scopes (all will be discussed, but interesting to know for weighting and better workshop preparation from our side):**

Fruit & Vegetables

Flower and Ornaments

Combinable Crops

Coffee

Tea

As I am associated with a EUREPGAP Member organisation I would like to take the exam to become an official EUREPGAP Train-the-Public Trainer. I have attached my CV (IN ENGLISH) that proves my qualification and the filled-in the Trainer Checklist (can be downloaded from [www.eurepgap.org](http://www.eurepgap.org) website) which is a prerequisite to become Train-the-Public Trainer. Attached you will find copies of the according diploma and certificates

I am not yet associated with EUREPGAP, but I signed up in the online registration form for membership at <http://member.eurep.org/signup.html>

**I would like to pay the workshop fee with my credit card. Therefore, please charge my credit card as follows:**

Only these three cards are accepted: [ ] VISA [ ] MasterCard [ ] American Express

Card No.:

Expiry date:   /

Amount:       EURO

Cardholder's name:

Place/Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\*A receipt / invoice will be sent as confirmation of registration and payment for your files!

