



EUREPGAP Crops Base Train-the-Trainer Workshop

**15-16-17 August 2007
Melbourne/Australia**

Convention Details and Conditions:

- Organiser:** FoodPLUS GmbH is the Global Body for EUREPGAP and facilitator of its certification system. In this capacity, FoodPLUS organizes and conducts official EUREPGAP Workshops and Seminars.
- Address:** EUREPGAP Secretariat c/o FoodPLUS GmbH
Spichernstrasse 55, D-50672 Cologne
Phone: +49 / (0)2 21 / 5 79 93-33; Fax: +49 / (0)2 21 / 5 79 93-89
E-Mail: giesen@foodplus.org Website: <http://www.eurepgap.org>
- Date:** 15-16-17 August 2007
- Language:** Workshop language will be English
- Registration:** Please fill in the fax registration form (page 3) and send it by fax to the EUREPGAP Secretariat with full mention of name and position of the participant in a clear handwriting! Please note that the number of participants is limited to 20, therefore acceptance is on the basis of first-come-first-served.
- Confirmation:** As acknowledgement of receipt, an invoice for the participation fee will then be sent.
- Cost:** The participation fee is € 500,- for EUREPGAP Members, for Non-Members: € 750,- including workshop material, lunches, tea, coffee during the seminar. Examination fee € 100,- additionally.
- Venue:** Holiday Inn Melbourne Airport, 10-14 Centre Road, AUS-3045 Melbourne, for directions, please see here: <http://www.ichotelsgroup.com/h/d/hi/1/en/hotel/melcr?requestid=182547>
- Hotel:** **We pre-booked single rooms for workshop participants at the Holiday Inn Melbourne Airport at a special rate of € 120,-/night incl. breakfast (AUS \$ 190,-).**
- To receive the special rate, please contact our reservation office Avantel GmbH in Aachen/Germany to book a room on your own expenses until **31st July 2007**. After that date, there might still be rooms available but we can not guarantee one anymore. Contact details: Horst L. Bauer, Tel Office: +49/241/9466220; Tel Mobile: +49/173/7035351; E-Mail: h.bauer@avantel.de. **Please note that we do NOT automatically take care of your accommodation!**
- Cancellations:** Received after 3rd August 2007, the full costs will be invoiced. All cancellations must be made in writing/e-mail. Date of cancellation is determined by confirmed receipt of written cancellation. Registration must be accompanied by full payment in advance.
- Payment:** May be made by credit card (see credit card form on page 3) or by bank credit transfer. A receipted invoice will be sent in confirmation of registration and payment. In case of bank transfer costs are borne by the delegate and a copy of the bank transfer must accompany the registration.





Train-the-Trainer Workshop

The objective of this workshop is to present the structure and documentation for a successful cooperation and implementation of the EUREPGAP Framework for the scope Crops Base with the sub-scopes Fruit & Vegetables, Flower & Ornamentals, Combinable Crops, Coffee and Tea.

Who should attend: Auditors of applicant Certification Bodies as well as any technical advisor who is interested in how the EUREPGAP certification system operates.

EurepGAP Members have the opportunity to become official Train-the-Public trainer after taking and passing an exam. If you are interested in taking the exam please send your CV and a filled in checklist to the Secretariat showing your experience (plus certificates which prove your experience according to the checklist). Documents can be downloaded from www.eurepgap.org website under "Public Training" or from the Trainer Extranet, see here: <http://trainer.eurepgap.org>.

Certificates of attendance will be handed out to all attendees. A certificate of approval as an official EUREPGAP Train-the-Public Trainer will be sent out at a later date to those participants complying with the following conditions:

- are members of EUREPGAP
- have passed the exam set at the end of the workshop
- have signed the "EurepGAP Trainer Registration Agreement"
- have paid the attendance and examination fees
- comply with the professional requirements stated in the Trainer Checklist

Programme:

<u>First Day:</u>	<u>Second Day:</u>	<u>Third Day:</u>
10:00 Introduction	09:00 EurepGAP Standard: All Farm	09:00 Fruit & Vegetables
10:30 EurepGAP General Regulations (1)	11:00 <i>Coffee Break</i>	11:00 <i>Coffee Break</i>
12:30 <i>Lunch Break</i>	11:30 EurepGAP Standard: Crops Base (1)	11:30 Combinable Crops
13:00 EurepGAP General Regulations (2)	13:00 <i>Lunch Break</i>	13:00 <i>Lunch Break</i>
16:00 <i>Coffee Break</i>	14:00 EurepGAP Standard: Crops Base (2)	14:00 Coffee & Tea
16:30 EurepGAP General Regulations (3)	16:00 <i>Coffee Break</i>	16:00 <i>Coffee Break</i>
19:00 <i>End of first day</i>	16:30 Flower & Ornamentals	16:30 Exam for Train the Public applicants
	18:00 <i>End of second day</i>	19:00 <i>END of examination</i>

– Programme may be subject to changes –





FAX: +49 221 - 57 993 89

FoodPLUS GmbH, Ms. Daniela Giesen, Spichernstr. 55, 50672 Cologne, E-Mail: giesen@foodplus.org

Registration Form (Please fill in clearly and use BLOCK CAPITALS!)

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15-16-17 August 2007, Melbourne/Australia

First Name: _____

Surname: _____

Company: _____

Position: _____

Street/P.O. Box: _____

City and Postal Code: _____

Country: _____

Fax: _____

Telephone: _____

E-Mail: _____

*Signature _____

***With my signature I confirm to agree to ALL workshop conditions mentioned on page 1!**

750 Euro Non-Member Registration
500 Euro Member Registration

100 Euro Examination Fee

I am especially interested in the following sub-scopes (all will be discussed, but interesting to know for weighting and better workshop preparation from our side):

Fruit & Vegetables

Flower and Ornamentals

Combinable Crops

Coffee

Tea

As I am associated with a EUREPGAP Member organisation I would like to take the exam to become an official EUREPGAP Train-the-Public Trainer. I have attached my CV (IN ENGLISH) that proves my qualification and the filled-in the Trainer Checklist (can be downloaded from www.eurepgap.org website) which is a prerequisite to become Train-the-Public Trainer. Attached you will find copies of the according diploma and certificates

I am not yet associated with EUREPGAP, but I signed up in the online registration form for membership at <http://member.eurep.org/signup.html>

I would like to pay the workshop fee with my credit card. Therefore, please charge my credit card as follows:

Only these two cards are accepted: [] VISA [] MasterCard

Card No.:

Expiry date: /

Amount: EURO

Cardholder's name:

Place/Date: _____

Signature: _____

*A receipt / invoice will be sent as confirmation of registration and payment for your files!

